



ConsortiuMGB – Mentorship Programme – Privacy Notice

We are Consortium Network Limited (Company no: 12488663) and we take your privacy seriously and are committed to ensuring that your personal data is protected in accordance with data protection laws and used in line with your expectations.

This privacy notice explains what personal data we collect, why we collect it, how we use it, the control you have over your personal data and the procedures we have in place to protect it.

When we refer to “we”, “us” or “our”, we mean the ConsortiuMGB. The team at ConsortiumM can be contacted at info@consortiumgb.org

What personal data we collect:

We collect the following information:

Your name, age, gender, email address, phone number, (general) location, job title and place of work.

This data will be collected from you when you visit apply via the application forms.

Why we collect personal data and the legal basis for handling your data:

We use your personal data in order to enrol you into the Mentorship Programme, which allows us to contact you and share your details with your Mentor/Mentee in order for you to engage in the programme and for us to contact you for feedback on progress with the programme.

Who we share your data with:

Your information will not be shared without your consent

We will also share your data if:

we are legally required to do so, for example, by a law enforcement agency.

we will never share your data with any organisation to use for their own purposes.

How do we protect your data?

We take the security of your personal data seriously. We have internal policies and strict controls in place to try to ensure that your data is not lost, accidentally destroyed, misused or disclosed and to prevent unauthorised access.

Where do we store your data?

All data you provide to us is stored on secure computers or servers located within the UK or European Economic Area.

How long do we retain your data?

Your information will be kept for no longer than two years after which your data will be anonymised.

Your rights with respect to your data:

As a data subject, you have a number of rights. You can:



- Request to access, amend or correct the personal data we hold about you;
- Request that we delete or stop processing your personal data, for example where the data is no longer necessary for the purposes of processing; and
- If you wish to exercise any of these rights at any time please email info@consortiumgb.org

How to ask questions about this notice

If you have any questions, comments or concerns about any aspect of this notice or how we handle your data please contact your tutor.

How to contact the Information Commissioners Office (ICO)

If the tutor or course organiser is not able to address your concern, please raise a complaint with our privacy team at info@consortiumgb.org

If you are concerned about the way your data is handled and remain dissatisfied after raising your concern with our privacy team, you have the right to complain to the Information Commissioner Office (ICO). The ICO can be contacted at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or <https://ico.org.uk/>.

Changes to this notice

We keep this notice under regular review. Any changes to this notice will be posted on the [Mentorship](#) page and where, appropriate, notified to you by email, so that you may be aware of how we use your data at all times.

Date of this privacy notice

This privacy notice was last updated in November 2020.